

HOCKEY USHERING RULES

1. ALL HOCKEY USHERING PARTICIPANTS MUST BE 16 YEARS OLD BEFORE THEY USHER!
2. Please be on time for all ushering - entering through the will call entrance is best as the Hickory Street entrance does not open prior to the event. FRIDAY GAMES REPORT @ 6PM SATURDAY GAMES REPORT @ 5:30PM
3. Please remember to not wear any school specific clothing to the events unless it is Maverick / MSU
4. Meet on the steps on the Riverfront Drive side of the lobby in the Verizon Center
5. Get a yellow MSU Event Staff jacket from the uniform room to the left of the escalator
6. Sign in on the sheet ****PLEASE FIND THE BLACK CLIPBOARD**** This is your responsibility and if you don't sign, I will not be able to give credit for the evening. When signing in be sure to list the Lancer you are working for. Please make sure that if you have friends working for your Lancer, that they know the Lancer's name.
7. NO CELL PHONE USE DURING THE EVENT - I know that you don't "feel" like you are working, but in reality you get \$14.00 per person working the event. Not to mention that you are wearing a "staff" jacket, so everyone in the arena thinks of you as working. Any event during the evening that you might need assistance for, I will be assigning area helpers and you can contact them. This includes ticket takers.
8. Please remember that we are there to work, not "hang out" I understand that you want to hang with friends, so if you are in a position that allows you to walk around, Please remember to stay in your assigned area. This is also important in case I would need to find you for an emergency situation.
9. I send people around to help cover restroom breaks, but if you need to go prior to that, please have someone close cover your area.

Again, this is NOT all inclusive!

Positions that will be filled (I do the positioning....but if there is a

preferred spot, you can request it and I will do my best to honor it) I do try to keep parents in the arena and let the students do the programs / ticket taking / players door, but I do move older student in the arena. For the visitors door and referee door, I only position a dad or other adult male.

* Ushering in the arena * Program sales

* Players door * Visitors door

* Referee door

* Ticket Takers - you will be asked to give breaks before you leave and for busier games you may be asked to be an extra in certain areas. Please do not just assume that you can leave.

- Once I have your dates requested, I will insert it into the Google calendar as an invite. Please respond to this for each event. If you have problems accepting them, please let me know that as well through just a regular email. You will then receive reminder emails for each evening you sign up for. This will be at 1 week, 3 days and 1 hour before the event. No response is needed to these emails, but rather a tool for your family to remember. When you sign up for dates it would be beneficial if there is more than one email address that you would like to get these reminders.
- If you are not able to make a evening for ushering, you need to find a replacement for yourself. Please also let me know who will be covering your spot. I am willing to send out a mass email, provided I have enough time to do so. But be aware that I will be listing your families contact information. Once you accept your evening, it is no longer my job to fill that spot. If I have 2 games that your family does not show up without finding a replacement, then you will be removed from ushering.
- Updates are given to the LPB - Treasurer at the end of December for the first half of hockey, and at the end of the season for the 2nd half for amounts to be credited to your accounts.

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